



**6<sup>th</sup> UITP Sustainable Development Commission Meeting  
Seoul  
Hosted by SMG, Seoul Metropolitan Government  
2 June 2008  
Page 1**



**PARTICIPANTS**

**Chairperson:** Glenn Frommer MTR, Honk Kong SAR of China

**Members:** Manuel Barriga TMB, Spain  
Cyril Condé RATP, France  
Oliver Glaser VBK, Germany  
John English Utah Transit Authority, USA  
Elena Montafia ATM, Italy  
Peter Müller-Marschhausen LVB, Germany  
Eric Terrier Transdev, France

**UITP:** Heather Allen UITP, Belgium  
Sophie Dreyer UITP, Belgium

**Apologies for not attending the meeting:**

Antonietta Argilli Asstra, Italy  
Eveline Branders STIB, Belgium  
Dominique Delis VEOLIA, France  
Gunnar Heipp MVG, Germany  
Michael Schemmer Bombardier, Germany  
Elaine Seagriff Transport for London, UK  
Antonio Parente Carris, Portugal

**Corresponding Members:**

Peter Moore UITP, Australia  
Michael Roschlau CUTA, Canada  
Rose Sheridan APTA, USA  
John Stanley Victoria Bus Association, Australia



**6<sup>th</sup> UITP Sustainable Development Commission Meeting  
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2 June 2008  
Page 2**



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**MINUTES**

These minutes summarise the main conclusions and decisions that emerge from the discussions during the meeting. To facilitate both reading and presentation, they do not necessarily follow the order in which the successive discussions took place. For further details, readers are invited to consult the annexes. The meeting was held in English only.

**1) Welcome by Chairman & Introductions**

The chairman opened the meeting and welcomed the new members. He thanked everyone for coming to Seoul and stressed the importance of holding a meeting of the commission in Asia.

➤ **New commission member**

- Cyril Conde (Régie Autonome des Transports Parisiens, France). He is replacing Pierre Weil who left the company

- Ernest Tollerson of New York City Transit has been accepted to take up a seat on the commission.

All participants briefly presented themselves.

**2) Approval of minutes from 5<sup>th</sup> Commission meeting**

**3) Update on the Seminar**

Heather Allen updated the commission members on the UITP sustainable Development Seminar co-organised by UITP, Seoul Development Institute (SDI) and Seoul Metropolitan Government (SMG). More than 100 participants registered and this event was a great success. This was an opportunity to increase our professional knowledge and build relationships but it was also an occasion to propose that more Asian members should be on the UITP Sustainable Development Commission. (to be followed up with Glenn Frommer & Sandy Chan).

**4) 2<sup>nd</sup> Sustainable Development Conference, Milan, October 2008**

a) General Update of Progress

Elena Montafia presented the update on the conference from the Local Host. The conference has the full support of ASSTRA, the Municipality and the deputy mayor.

3 options were mentioned for the technical visit that will be held on the Wednesday 22<sup>nd</sup> afternoon:

- The Operational center (for surface and underground transport)
- The underground depot



**6<sup>th</sup> UITP Sustainable Development Commission Meeting  
Seoul  
Hosted by SMG, Seoul Metropolitan Government  
2 June 2008**



Page 3

- The historical depot

*PRESENTATION IS AVAILABLE IN THE ANNEXE AND ON MOBI+*

b) Details

- o Programme and Parallel sessions

The invitation for the conference was sent to all UITP members in the June mailing. The full programme in the 4 official languages and Italian are available on the UITP website:

[www.uitp.org/milan2008](http://www.uitp.org/milan2008)

ASSTRA has already announced the event in its meetings.

Commission members were asked to contact Sophie Dreyer if they wish to receive paper programmes to distribute and were encouraged to bring at least one other person from their companies. **The early bird price is only available until the 15<sup>th</sup> August.**

The attendance of Mr. Figueres as keynote speaker still has to be confirmed. If he does not confirm other suggestions would be welcome. (The Queen of Jordan (US educated) and has started a joint

John English will be moderating the General Managers round table. If your CEO wishes to participate in the round table please contact Heather Allen or Sophie Dreyer

A chairperson is needed to moderate the Climate Change round table. A proposal from STM Montreal has been received to chair this session.

Oliver Glaser volunteered to chair the session "sharing lessons from other sectors". Topics and speakers were suggested:

- EU platform for mobility management
- IKEA
- Goods transport sector
- Shell
- Lufthansa
- World Business council

NB Since the meeting there has been an exchange of email about the sessions for Vienna and it was generally agreed that we should hold a session on stakeholder engagement in Milan. This session is the only one that does not have the majority of confirmed speakers so it is suggested that the title is changed to one about stakeholders.

| <b>Actions</b>  | <b>Resp</b>  |
|---|--|
| <ul style="list-style-type: none"> <li>- General Managers Round Table: Participation of your CEO</li> <li>- John English will contact Janette Sadik Kahn from New York</li> </ul> | <p><i>ALL</i><br/>Contact Sophie Dreyer or Heather Allen asap<br/>NB This is now pretty full</p> |



**6<sup>th</sup> UITP Sustainable Development Commission Meeting  
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|--|---|
| - Chairperson for the Climate Change Round Table | ALL<br>Send suggestions to Sophie Dreyer or Heather Allen asap or comment on the suggestion from Montreal |
| - Comment on Programme                           | ALL<br>Send your comments before 1 Aug  |
| - Paper Programme to distribute                  | ALL<br>Contact Sophie Dreyer  |
|  |   |

- o Progress on catalogue and Poster zone

Commission members are invited to encourage their suppliers to use the catalogue. This is a first step to building a sustainable development handbook. Every signatory gets a free insert.

An Italian speaking intern has been engaged to help organize the poster zone and the catalogue. He will be taking contact with all the commission members to see if they can suggest companies (their suppliers) that might like to advertise in the handbook. The prices are quite reasonable and the handbook will be given to all delegates and distributed at various UITP events between October and June and be available on the UITP stand in Vienna.

| <b>Actions</b>  | <b>Resp</b>  |
|---|--|
| - Please think how of organizations / companies / suppliers/ your own organizations consultancy service that would like to advertise in the handbook. | ALL<br>Contact Sophie Dreyer or Heather Allen asap |

- o Youth Parliament

Alessandra Gorini, Youth Project Manager, is working with the Milan Polytechnic University to organise this. They will present a report and comments in the closing session. MVG will bring a Youth Candidate to Milan and the UITP President will attend the closing session. It was suggested that commission members speak at the Polytechnic University on 22 October.

| <b>Actions</b>  | <b>Resp</b>  |
|---|--|
| - Speak at the Milan Polytechnic University on 22 October             | <i>Please let us know if you are interested</i>    |
| - Glenn Frommer, Eric Terrier and Oliver Glaser have already accepted | ALL<br>Contact Sophie Dreyer or Heather Allen asap |

- o Carbon offset



**6<sup>th</sup> UITP Sustainable Development Commission Meeting  
Seoul  
Hosted by SMG, Seoul Metropolitan Government  
2 June 2008  
Page 5**



A list of websites that offset carbon will be available on the website of the conference. Delegates will be invited to offset the carbon of their travelling.

| <b>Actions</b>                                       | <b>Resp</b>   |
|--|---|
| - A list will be put up in the latter half of August | <i>ALL<br/>Please send suggestions to Sophie Dreyer</i> |

**5) 58<sup>th</sup> UITP World Congress, Vienna, June 2009**

This event is going to be high-level with a world-class host.

The congress is focused on the focal theme: Making the right mobility choices. The red line will be complemented with hot topics such as climate change, zero emissions & energy, Human resources,...

The sustainable development commission can either have a workshop session or a joint session with another commission such as Waterborne, Transport Economics, Transport and Urban Life or Organising Authorities.

A few session themes were suggested:

- How to make sustainable decisions which are financially sound
- Session on carbon trading (jointly with the Transport Economics commission as 3 members will be working with the SD commission on this subject)
- Urban Design (jointly with the Transport and Urban Life commission or Organising authorities)
- How can Transparency be improved? (using the work done on indicators)
- Joint session with the Human resources commission on the social area of SD
- Workshop on Peak-oil production with the Academics commission (How will public transport respond if fuel prices double?)

*PRESENTATION IS AVAILABLE IN THE ANNEXE AND ON MOBI+*

| <b>Actions</b>  | <b>Resp</b>                         |
|---|-------------------------------------|
| - Session outline for a hot topic or joint session<br>- 3 Sessions have been put forward (draft titles) after consultation with Glenn and the commission which will be considered by the programme committee<br>- If you can measure it you can't manage it – a parallel session on reporting and the work on indicators<br>- Peak oil (in response to this as a core theme of the congress)<br>- A joint session on new revenue streams including carbon | <i>NO further action at present</i> |



**6<sup>th</sup> UITP Sustainable Development Commission Meeting  
Seoul  
Hosted by SMG, Seoul Metropolitan Government  
2 June 2008  
Page 6**



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**6) Update on the working groups**

o **Climate Change Communication**

The core objective proposed was 'to promote modal shift from car to Public Transport using the climate change and the low carbon advantages of PT as main messages. The key working topics are:

- 1 An inventory of existing campaigns should be set up and accessible to members of the working group (On MOBI+?). The best practices, data etc should be extracted to be used as concrete examples. A questionnaire on this subject will be sent out to all charter signatories
- 2 Research the facts and figures that would be used to support the common messages.
- 3 The last working topic and a goal of the working group is to define guidelines to build communication campaigns on Climate Change.

A questionnaire will be sent out to the signatories during the summer.

o **Indicators**

- Peter Müller-Marchhausen presented the work of the indicators working group in the absence of Gunnar Heipp.
- The goal of these indicators is to make the charter signatories more committed and set standards for reporting.
- There are four mandatory requirements for FULL charter signatories and each signatory can then choose a minimum number of indicators from four categories (governance, economic, environmental and social).
- The signatories should explain their decision making process that integrates SD in a strategic letter.
- Producing a sustainability report of some kind (which can be part of the annual report) will be one of the mandatory requirements.
- 3 important points should feature in the report:
  - How the organization uses SD
  - How SD is explained and communicated internally and externally
  - How the company responds to stakeholders

The indicators will be presented in Vienna with a session and leaflet/ brochure and piloted by the signatories in the timeframe between the 2 UITP World congresses (2009-2011) when they will be adjusted according to the experience and feedback and they will then become mandatory for Full signatories. Pledge signatories will also be encouraged to use these indicators but this will be entirely voluntary.



**6<sup>th</sup> UITP Sustainable Development Commission Meeting  
Seoul  
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2 June 2008  
Page 7**



*PRESENTATION IS AVAILABLE IN THE ANNEXE*

**7) Other Business**

o **Report from Policy Board**

Glenn Frommer gave a short overview from the most recent Policy Board Meeting. The most important points were:

- a presentation made by OPEC
- the presentation made by Hans Rat on new developments at UITP. Building on the recent success of the UITP/UNEP campaign, UITP is looking to becoming more of a campaigning organisation and strengthening its international outreach. If SD commission members have comments or suggestions such as global hot issues that they feel UITP should have a position on, forums or arenas that UITP should be present and ideas of other campaigns, please send them to Heather Allen (and/or Sophie Dryer)

*PRESENTATION IS AVAILABLE IN THE ANNEXE*

| <b>Actions</b>                                 | <b>Resp</b>  |
|--|--|
| - Individual inputs on what you want from UITP | <i>ALL</i><br>Comments to be sent to Heather Allen preferably before 15 August (but this can be ongoing) |

o **New signatories**

Utah Transit Authority and Verkehrsbetriebe Karlsruhe became full signatories and will be signing in Milan. Bangkok Metro Public Company Ltd signed as Pledge at the Seminar in Seoul.

o **Sustainable Development Edition of PTI, July 2008**

Too many articles were sent in so all could not be included. If you wish to receive more copies of the PTI magazine please contact Sophie Dreyer.

**9) Next Meeting**

Manuel Barriga has invited the commission to hold the next meeting in Barcelona, Spain on **17-18 September 2008. Please mark you calendars.**